I PERIODIC TEST:
2021-22

Class – IX

Time: 2 hrs.   **Subject:-Information Technology**   **M.M.:50**

Note: Attempt all the questions:

Que. 1- Fill in the blanks:-   [6]

a. Use of IT in medical science is also known as_____.

b. The use _____ aids help students learn faster and easily.
   of

c. _____is the longest key on the keyboard.

d. _____means changing the appearance of of the text in a document.

e. _____ text means making correction to it .

f. The_____lines indicate the spelling errors.

Que. 2- Write TRUE or FALSE:-   [6]

a. The Tab key moves the cursor to the previous cell in a table.

b. The format painter tool is used to copy the formatting effects.

c. Touch typing is a method of typing without the use of sense of feel.

d. Print screen is used for taking a screenshot of your monitor display.

e. Facebook and twitter are popular search Engines.

f. Electronic Voting Machines (EVMs) for elections use voting slips and ballot boxes.

Que.3- Multiple choice questions   [8]

i. It is a service Centre to provide information and support service.

   a. BPM   b. MNC   c. ISP   d. Call centre

ii. Which of these activities is not an application of IT in education sector?

   a. Educational games   b. Videography of experiments
   c. Ordering food online   d. Smart board

presentations iii.While typing , keep your elbows at ………………

   a. Left angle   b. Right angle   c. Straight   d. Curved

iv.The Students statistics cannot be downloaded in the.........format.

   a. PDF   b. CSV   c. XML   d.

HTML v.MS word is a popular …………………………

   a. Database   b. Calculation   c. Presentation   d. Word processor

vi. What is the extension of the word document?

   a. .docw   b. .docx   c. .dow   d.

.docu vii. Which tab contains the change case options -

   a. View   b. Insert   c. Indent   d. Home

viii. Which feature of Word allows you nto combine a data source with the main document.

   a. Merge   b. Mail merge   c. Group   d. All of these

Que.4-Application based questions:-   [5]

a) Ankur's teacher has given him a task to type a slogan "Keep your School Clean" 50 times
. Suggest a shortcut, so that he can finish his assignment quickly.

b) Mannya has a puppy named Ricky. Since she keeps on forgetting it's daily diet, She wants to prepare a weekly diet calendar for Ricky. She does not know how to create it. Suggest her a feature of MS Word using which she can create a calendar.

c) Mr. Arun computer teacher, has asked Manglam to change the alignment of paragraph without using the paragraph dialog box. How will he complete his assignment ?

d) Rohan's father is a cardiologist who uses different types of machines to diagnose ailments related to heart. Name any one such machine.

e) A supervisor wants to train new data entry operators. Which tool or software will you suggest?

Que.5- Very Short type questions:-

a.) Explain the term word processor?   **[1]**
b.) What is Thesaurus?   **[1]**
c.) Define margins?   **[1]**
d.) What are Home row keys?   **[1]**
e.) Define ITeS.   **[1]**
f.) What is mail merge?   **[1]**

Que.6- Short Answer type questions:-

a) List any four Social media services that help you keep in touch with you family and friends.   **[2]**
b) What is a page orientation?   **[2]**
c) What is the difference between superscript and subscript?   **[2]**
d) Explain Find and Replace feature.   **[2]**
e) What is pointing device?   **[2]**

Que.7-Long Answer type Questions:-

a) Mention the role of E-commerce in your life. **[3]**

OR

Briefly explain the role of IT in business today.

b) What is the difference between mechanical mouse and optical mouse? **[3]**

OR

What are headers and footers? How do you insert them in your document?

c) Define the term table. Explain the utility of a table in a document. **[3]**

OR

Distinguish between bulleted and numbered lists.